DGMS(Army)
DGMS(Navy)
DGMS(Air)
AFMC, Pune

TRAINING GRADING AND CLASSIFICATION (TGC) RULES FOR OFFICERS OF THE ARMED FORCES MEDICAL SERVICES

1. Training Grading and Classification Rules issued vide DGAFMS Office letter No. 3741/ DGAFMS/ DG-1D dated 28 Mar 2005 have been reviewed, revised and updated. These TGC Rules will be applicable to all AMC Officers including those seconded to the Navy, Air Force and those deputed to/ sponsored from Assam Rifles, Border Roads, DRDO, Paramilitary organizations etc.

2. These rules supersede all previous instructions on the subject and will take effect from 01 Jun 2006, unless stated otherwise along with the concerned rule. These rules shall not be amended or revised for next 5 years unless absolutely necessary to ensure stability.

List of Specialities

3. The Broad/Allied Specialities in the Armed Forces Medical Services for which these rules apply are given at Appendix A. The nomenclature of the specialities conforms to that of Medical Council of India (MCI)/ National Board of Examinations as per latest information available.

Definition

4. The following definitions will apply in context to these rules :-

(a) Graded Specialists

(i) Officers detailed by Dte Gen of Armed Forces Medical Services and have successfully completed the Advanced Specialist Course at Armed Forces Medical College, Institute of Aviation Medicine, Institute of Naval Medicine or any other service institute as detailed by the DGAFMS in any of the specialities.

(ii) Officers at the time of Commission possess or thereafter acquire a recognized Post Graduate Degree (Medical Council of India (MCI)/
National Board of Examination (NBE)) without being detailed for Advance Course would be eligible to be graded after observation by Senior Adviser for a period of 12 weeks and if accepted by the Medical Services Advisory Committee (MSAC). Such officers will be detailed for observation under a Sr Adviser, if they apply through proper channel, only on completion of at least one year of physical service subject to having above average ACR marking and no adverse remarks in last available ACR.

(b) **Classified Specialists.** Officers with a minimum of five years of service as Graded Specialist and in possession of PG Degree recognised by the MCI / NBE may be classified on fulfilling the conditions as laid down in these rules subject to having above average ACR marking with no adverse remarks in last three available ACRs and approval by MSAC. The candidate holding DNB qualification will be eligible to be posted in teaching assignments only after acquiring one year experience of research work. Such a certificate will be given by Sr Cons/Cons/Sr Adv/ teachers in civil (before joining the service under whom the research work was actually done in the respective subject) An officer under DV ban will be observed for grading/classification but further processing of his application will be kept pending till DV ban is lifted.

(c) **Senior Advisers.** Classified Specialist Officers with minimum five yr service as Classified specialist who are promoted to the rank of Colonel and equivalent in Navy/ Air Force, in the selection grade, will be designated as Senior Advisers when they are posted against the authorised specialist vacancies.

(d) **Professors and Associate Professors at AFMC Pune in the rank of Col/equivalent** will be treated at par with Senior Advisers. However, they will not be given any zone of responsibility. They will be permitted to observe specialists for grading/classification in their speciality, if required. In depts where HOD in the rank of Col/ equivalent are not available the civilian/Lt Col HsOD will also be eligible to observe officers for grading/ classification.

(e) **Zone of responsibility of the Senior Advisers will be allotted by respective DDsMS of Command in consultation with CMO/PMO of the respective zone.**

(f) **Additional Advisors:** In specialities where Senior Advisers are not available senior classified specialists with minimum 5 years service as classified specialist will be designated as Additional Advisers on tenure basis as approved by MSAC. The Addl Advisors will perform all duties of Senior Advisor including observation of specialists for grading/classification in their speciality if required.
5. **Conditions of Eligibility**

(a) Permanent Commissioned officers who have successfully completed MOBC are eligible to apply for the Entrance Test. SSC officers who have applied for PC are also eligible to apply for the test. However they will be detailed for the Adv Course only if they have been granted PC at the time of counseling for allotment of seat for the Adv Course. **Such officers will produce proof of having been granted PC at the time of counselling without which no PG seat will be allotted to the officer.**

(b) The officers should have minimum of three years of physical service, as Captain, excluding antedate if any, and not more than six years of physical service as Captain excluding antedate, if any, as on 30 Apr of the year in which the course commences.

(c) The officer should not be more than 35 years of age as on 30 Apr of the year in which the course commences. The officers will be permitted to take upto a maximum of three chances within the prescribed age/service limit.

(d) **Medical Classification**

(i) Should be in Medical Classification SHAPE –1A or equivalent in Navy (S1A1) and Air Force (A4G1). Officers in temporary Low Medical Classification may be considered if their applications are accompanied with a copy of latest Medical Board proceedings. However, on the date of commencement of Advance Course at AFMC or other designated institutions where a candidate may be detailed, they must be in medical classification SHAPE-1A or equivalent in Navy and Air Force.

(ii) In case of War Wounded (Battle Casualties), candidates in Medical Classification SHAPE-1B/ 2 or equivalent in Navy and Air Force in any two factors of SHAPE except ´S´ will be eligible to apply.

(e) Officers can avail of **only three** chances in Specialist Training through Advance Course including Marine Medicine and Aviation Medicine through Entrance Examinations within the prescribed age and service limit. (For Battle Casualties one extra chance, along with relaxation of age and service limit, may be given at the discretion of MSAC).
(f) Hospital/Health Administration On 30 Apr of the year in which the course commences, the officer:-

(i) Should have put in minimum of seven years service and a maximum of ten years service as Captain or equivalent in Navy and Air Force, excluding ante date, if any.
(ii) Should not be more than 40 years of age.
(iii) Should fulfill remaining conditions as stated in Sub Paras 5(a) and (d) above.
(iv) Officers can avail of only three chances within the age/service limit. In case of Battle Casualty one extra chance, along with relaxation of age and service limit, may be given at the discretion of MSAC.

(g) There should be no disciplinary case contemplated/pending against the officer during counseling/detailment for Adv Course

6. Procedure for Selection

(a) A Combined Admission Test for PG (CAT-PG) Examination will be held on second Sunday of the month of Feb. The examination will be held for the under-mentioned courses:-

(i) Advanced Specialists Courses conducted at AFMC Pune and if deemed necessary at other designated service institutions For serving Medical Officers in various specialities including Marine Medicine and Aviation Medicine for which additional necessary instructions are contained in para 9 of these rules.

(ii) PG courses at AFMC, Pune, Army Hospital (R&R) Delhi Cantt, INHS Asvini and CH (AF) Bangalore. For ex-SSC AMC officers, para military sponsored candidates and civilian candidates.

(iii) Application forms for the courses listed at Ser 6 (a) (i) will be processed at office of the DGAFMS and for other courses at the respective institutions. However, the examination papers and timings for all categories of candidates for a particular session will be same and simultaneous.

(iv) Ex-SSC AMC officers will mean the officers released from service after completion of contractual service and up to three years from their release to the date of commencement of course with respective universities. SSC officers in their last year of contractual service/extended tenure are eligible to apply for this category. They may be permitted to appear in the CAT-PG, after
approval of the DGAFMS. They will apply for permission to appear in the examination through their units and respective DGsMS. However, on the date of counseling they will have to **produce certificate/letter to confirm their ex-SSC status without which they will not be allotted a seat in the ex-SSC category.**

(b) Administrative Instructions in the form of SOP for the Entrance Examination for Advance Courses at AFMC and other service hospitals will be circulated by DGAFMS/DG-1D.

(c) Officers who fulfill the conditions of eligibility and are desirous of undergoing Advanced Specialist Courses in available subjects officially declared by Office of the DGAFMS as per service requirements out of subjects given at Appendix A, may submit their applications in the format given at Appendix B through their Commanding Officers directly to their Directorate General of Medical Services as per the dates given below:

(i) Submission of Application Forms in triplicate by the officers to their COs by **01 Oct**

(ii) Forwarding of completed Application Forms to the respective DGsMS by **01 Nov**

(iii) DGsMS to scrutinise all application forms, recommend and forward only those fulfilling the eligibility criteria and forward a copy to DGAFMS/DG-1D by **30 Nov** as per format below along with soft copy on CD.

<table>
<thead>
<tr>
<th>Ser No.</th>
<th>Pers No.</th>
<th>Rank</th>
<th>Name</th>
<th>Unit</th>
<th>Date of birth</th>
<th>Date of Commission</th>
<th>Date of Seniority as Capt (Excl ante-date)</th>
<th>Med Class</th>
<th>Choice of centre 1st, 2nd, 3rd</th>
<th>Remarks</th>
</tr>
</thead>
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(d) Commanding Officers will check and certify in each application that the particulars given by the officer are correct and that no disciplinary action is pending or is being contemplated against the candidate.

(e) One copy of the application with remarks of the DGsMS concerned (of service which the officer belongs to) will be forwarded to Dy DGAFMS(P&T)/DG-1D by **30 Nov** (latest) after scrutiny for its correctness, medical classification and other eligibility criteria.

(f) Nominal Roll of the eligible candidates will be prepared and circulated to all DGsMS by **20 Dec** for detailing the concerned officers to appear for the examination after a further scrutiny at the office of DGAFMS. The call for written test/counselling to any candidate does not necessarily mean his eligibility for advance course, which will be further scrutinized and confirmed.
for eligibility criteria at the time of detailment and admission to advance course/PG course.

(g) On finalisation of the results of written entrance examination, merit list of the candidates will be prepared. Any officer, scoring less than 50% marks in the CAT-PG written entrance test, will not be called for counselling, irrespective of the merit position and of the number of vacancies available. **Moreover, any officer having any adverse remark in last three available ACRs or all available ACRs, if less than three, will not be considered for counselling/detailment for Advance Course/PG course, irrespective of the merit position and of the number of vacancies available.**

(h) Successful candidates will be interviewed in the Office of DGAFMS by a duly constituted board of Officers comprising the Chairman and other members of the SGC committee in the month of March. During interview available seats in different subjects, based on service requirements, will be allotted strictly on the basis of merit-cum-choice. If an officer who has qualified in the CAT-PG examination and after being called for interview/counseling does not attend the counseling/does not select any speciality available to him/her as per merit, may be given chance to appear for the CAT-PG entrance examination subsequently. However this attempt will be counted against the maximum number of permissible attempts.

(j) Allotment of subject and institution for Advanced Specialist/PG Course to the candidates by SGC committee will be final and no change of the subject/institution or mutual change will be permitted. There will be no reserves. Any seat lying vacant consequent to withdrawal due to any reason will not be filled up.

(k) Officer once detailed for the Advanced Specialist Course/PG Course will not be allowed to withdraw without prior approval of the DGAFMS. An officer once detailed and voluntarily not joining/withdrawing from the course after detailment will not be detailed/considered for any Advance Course/PG Course in future.

Note 1. Incomplete and incorrect applications for Advance Courses/PG Training will be rejected. Respective CO Units/Med Dtes will scrutinize the applications and forward the applications of only those officers who fulfill eligibility criteria in all respects. If at any stage, the information/details are found to be incomplete/incorrect/suppressed the candidature of the applicant will be terminated and necessary disciplinary action will be initiated.

Note 2. Applications of the officers serving in Units/ Establishments directly under the DGAFMS will be submitted to the Office of the DGAFMS through the Commandants/COs of Units. Remarks of the concerned DGsMS will be obtained by DG-1D.
7. **Training During Advance Course:** The training for Advance Courses will be regulated as under:-

(a) The training of Advanced Specialist Courses will be carried out at the Armed Forces Medical College Pune and other designated institutions, if felt necessary, by the DGAFMS. The detailment for Command Phase (Phase - II) of various specialities will be done by the respective DGsMS at Command Hospitals, Army Hospital (R&R), Base Hospital Delhi Cantt, Base Hospital Lucknow (for Orthopaedics and Dermatology), MH Kirkee (for Orthopaedics), MH (CTC) and at large SHOs with sufficient workload (for PSM) based on the merit list submitted by the respective departments to the Office of the DGAFMS/DG-1D after the conclusion of the Phase - I test who, in turn, will inform the same to three DGsMS. The DGsMS, in turn, based on availability of Senior Advisers in the concerned speciality will post these officers to above hospitals to complete the Command Phase as approved by DGAFMS.

(b) The schedule of Advanced Specialists Courses is placed at Appendix C.

(c) **LEAVE ENTITLEMENT / MAXIMUM ABSENCE DURING ADVANCE COURSE PERMISSIBLE DUE TO ANY REASON**- as per AO 123/79 to be read in conjunction with University rules.

(d) **LOW MEDICAL CLASSIFICATION DURING ADVANCE COURSE**- Any officer who is downgraded to low medical classification during advance course will be assessed for continuation in the course by a board of officers detailed by Commandant of institution where the officer is undergoing advance course. The board should include Dy Comdt (permanent incumbent or offg) of the institution as Presiding Officer, Prof/ HOD/ Sr Adv of the concerned speciality in which officer is undergoing advance course and Prof/ HOD/ Sr Adv of the concerned disability as members. The parameters to be considered are type of speciality and nature of work/ restriction because of disability, time already elapsed in advance course and performance of officer in the course till date. Recommendations will be put up for approval of DGAFMS.

8. **Assessment of Performance:** The trainees will be continually assessed while undergoing training as follows:-

(a) Continuous monitoring of the performance and work done by trainee officers will be carried out through out the period of training and a log book will be maintained to the effect. This logbook will be produced for evaluation during screening examination, Phase I examination and grading examination. This logbook will be perused by Commandant AFMC /institution after every examination and may be perused by DGAFMS as and when required. The
institutions will also initiate reports as per requirements of respective universities. Any adverse performance will be communicated to officer and a record to that effect will be maintained.

(b) A screening test will be conducted after 24 weeks of training in the first phase of the course at all teaching institutions. The results will be forwarded to DGAFMS/DG-1D. Those officers who do not secure 50% (separately in theory and practical) will be withdrawn from the course with the approval of DGAFMS and this will be intimated to respective DGsMS, who in turn, will issue fresh posting orders in respect of such candidates. These results will also be intimated to the trainees after approval of DGAFMS. Such officers will not be detailed on subsequent Advance Courses.

(c) Towards the end of Phase-I (72 weeks academic training at AFMC/teaching institutions), officers undergoing Advanced Specialist Course will appear in the test comprising written exam, practical test and viva-voce. The confidential board proceedings as per Appendix D duly signed by the Board of Examiners will be sent directly to DGAFMS/DG-1D for approval of DGAFMS. These reports will be utilized for purposes of assessing their continuing in the training for Phase-II. Any officer who puts up a poor performance in the assessment test will be withdrawn from the Advance Course by the DGAFMS based on the recommendations of the Commandant.

(d) Towards the end of Phase-II (69 weeks practical training at AFMC/Service Hospitals called Command Phase), a confidential assessment report will be initiated by the Consultant / Sr Adviser/ HsOD under whom the trainee is placed as per proforma at Appendix E. Commandant of institution where officer is undergoing Phase II trg will forward the report to AFMC Pune so as to reach within 10 days of completion of Phase-II.

(e) Towards the end of Final Phase a grading examination will be held at AFMC Pune in the month of March comprising written exam, practical and viva-voce for the batches admitted in year 2005 and thereafter. For the batches admitted prior to year 2005 the grading exam will be held as per old schedule. The Board proceedings duly signed by the Board of Examiners and countersigned by the Commandant will be forwarded to DGAFMS/ DG-1D for approval of DGAFMS.

(f) The officer in charge training / Sr Adviser of the Command Phase trainees will send six monthly progress report regarding training to Commandant AFMC through the Commandant of the respective institution. Only after receipt of this report AFMC/teaching institutions will send satisfactory report to the respective university.
(g) Officers must secure a minimum of 50% marks in written and practical/viva-voce separately to be declared as successful in any of the assessment examinations/grading examination (Final Phase).

(h) If a trainee officer is found to be making unsatisfactory progress at any stage of the course due to academic/disciplinary or any other reason, his/her training may be recommended for termination by the Commandant AFMC or Commandant of the teaching hospitals where the officer is undergoing training, after approval of DGAFMS. The procedure for termination of training will be as follows

(i) For AFMC Trainees: The respective HOD will forward recommendation for removal, duly justified, to the Commandant, AFMC who will then forward the case for approval of DGAFMS. During command phase the recommendation of the HOD/Senior Advisor and Commandant of the hospital will be forwarded to Commandant, AFMC who will then forward the case for approval of DGAFMS.

(ii) For Trainees At Other Service Teaching Institutions: Respective HOD/Senior Advisors will forward recommendation for removal, duly justified, to the Commandant of the teaching institutions who will then forward the case for approval of DGAFMS, through the concerned DGMS.

(j) Officers once approved for removal, at any stage, from the advance course by DGAFMS, will be informed accordingly, in writing by the Commandant, AFMC/teaching institution. His/her services will be placed at the disposal of the respective DGMS for posting as GDMO as per service requirement. Cancellation of his/her registration with the respective Universities will be immediately initiated and ensured by the institution.

(k) The case for removal from Advance Course will be expeditiously processed at all levels to ensure early removal once such officer is found unsuitable to continue in the course.

(l) Officers who fail in the Final Phase Examination (Grading Examination) may be permitted not more than two subsequent chances to appear at Final Phase Examination subject to the provision contained in Sub Para 10(a)(v) of these rules. The permission to re-appear will be accorded by the DGAFMS. Application for re-appearing in the examination, duly recommended by the Commanding Officer, will be submitted to DGAFMS through proper channel with a copy to AFMC Pune well in advance. The officers themselves will ascertain dates of examination from AFMC directly and will be detailed to take the examination on duty. These officers should not be detailed for observation for grading even if they have acquired PG degree.
9. **Marine Medicine and Aviation Medicine**: 

(a) In addition to the criteria mentioned in para 5, 7 and 8 the following eligibility criteria will be applicable for the specialities of Marine Medicine and Aviation Medicine.

(i) **Marine Medicine.** – Officers from the three services will be eligible. However officers of Army and Air Force will have to change over to Navy after detailment for the course.

(ii) **Aviation Medicine.** – Officers from the three services will be eligible. After successful completion of the course, officers will be utilised in any of the three services, as per service requirement.

(b) The selection of candidates for Marine Medicine and Aviation Medicine will be carried out through the CAT-PG examination as for other subjects as mentioned in para 6.

(c) Marine Medicine and Aviation Medicine courses will be conducted at Institute of Naval Medicine (INM), Mumbai and Institute of Aviation Medicine (IAM), Bangalore as applicable.

(d) Continuous monitoring of performance and removal from adv course if necessitated will be governed as per rules governing adv course in other subjects.

(e) On conclusion of the Advanced Course, a Grading Examination will be held at INM/IAM by a Board of Examiners detailed by the respective DGsMS and duly approved by the DGAFMS.

(f) Officers who successfully complete the Advanced Course at INM or IAM and are recommended by the Board of Examiners will be automatically graded wef the date of successful completion of course after the board proceedings, duly signed by Director/Commandant of the institution, are approved by DGAFMS.

**Conditions for Acceptance as Specialists.**

10. Acceptance as specialists will be on the basis of grading/ classification. Acquiring a PG degree and/or becoming a graded specialist does not automatically make an officer eligible for posting as a specialist which will be guided by specialist authorization and service requirements. Financial benefit to specialist officers will be based on vacancies available in the Pool sanctioned by Govt of India from time to time. The following parameters will be considered for grading/ classification:-

(a) **Graded Specialists:**
(i) The Board of Examiners, duly approved by DGAFMS, will assemble at AFMC, Pune to hold the Grading Examination in the month of Mar for Advanced Courses for batches admitted in 2005 and thereafter. (For batches admitted prior to 2005 the examinations will be held as per old schedule. Also, in view of the separation of the branches of Pathology, programme for Advance Course wef batch 2005-2008 has been amended accordingly. This batch will be graded in their respective subjects after successful completion of course in Apr/May 2008). The board proceedings will be forwarded to the DGAFMS by Director/Commandant of the institution for approval. The officers who have successfully completed Advance Course in first attempt or subsequent attempts will be considered as graded with effect from the date of completion of the course with which they have passed the Grading Examination.

(ii) Officers who at the time of commission possess a Post Graduate Degree (Not a Diploma) recognised by MCI or National Board of Examinations or thereafter acquire a PG Degree on study leave in any of the basic specialties mentioned in Appendix A other than Preventive & Social Medicine, and are desirous of being employed as specialists, may submit applications as per format at Appendix F, through proper channel only after completion of one year of physical service. Such officers will be considered for Grading after observation by a Sr Advisor in the concerned specialty for a period of 12 weeks. These officers will be detailed for observation under arrangements of DDsMS Command or equivalent in Navy or Air Force for a period of 12 weeks. Detailment for observation is mandatory. On completion of observation the report of the Senior Adviser will be rendered in the form as per Appendix F. The effective date of Grading will be the date of recommendations by the Senior Adviser/Consultant concerned, subject to fulfilling eligibility criteria and approval of MSAC.

(iii) For officers joining Armed Forces with PG Degree / DNB in PSM, the period of attachment will be 12 weeks consisting of 8 weeks at SHO/FHO and 4 weeks under an ADH Command or equivalent in the Air Force and Navy. Their detailment for 12 weeks of observation for grading will be done only on the completion of one year physical service.

(iv) Attachment for observation/training for a period exceeding the powers of DDsMS (Command) or equivalent in Navy/Air Force will be arranged by the DGsMS concerned

(v) Officers must be graded within 13 (thirteen) years of physical service from the date they assume the rank of Captain or equivalent.
(vi) Officers who are in possession of MCI/NBE recognized Post Graduate Degree and are not graded or graded but not included in the pool will be eligible for PG Allowance.

(b) **Classified Specialists.** Officers who fulfill the following conditions are eligible to become Classified Specialists in the Basic Specialities:-

(i) They must possess MCI / NBE recognized Post Graduate Degree in the speciality concerned.

(ii) They must have been employed as Graded Specialists in the speciality concerned for a minimum period of five years.

(iii) In case of Marine Medicine two years Diploma Course in Marine Medicine from Bombay University along with Post Graduate degree/DNB in Physiology, Gen Medicine, Pathology, PSM, Psychiatry, Ophthalmology or ENT will be considered adequate for classification, till a MCI/NBE recognised post graduate degree in the subject is available in India. Officers who have passed Diploma in Marine Medicine till 31 Dec 03 will be eligible for classification in the subject without a PG Degree provided they meet the other eligibility criteria. Auth- Decision of MSAC on 18 Aug 05.

(iv) In case of Aviation Medicine, MD in Aviation Medicine is required.

(v) For classification in Pathology, Microbiology, Biochemistry & Transfusion Medicine, they will be classified in their respective subjects, irrespective of being graded as Pathologists earlier, on completion of 5 years service as graded specialist.

(vi) Medical officers, **in 7 to 9 years service bracket, who do MD/MS on study leave in basic specialities like Nuclear Medicine, Radiotherapy, Transfusion Medicine etc** will be eligible to apply for grading and classification after successful completion of the PG Course as per rules applicable for other basic specialities.

(vii) Period spent on study leave for higher training in the same subject after grading will be counted as experience as graded specialist for this purpose.

(viii) Must be detailed for observation for a specified period of four weeks and recommended by the Prof (HOD)/ Senior Adviser/ Consultant/ Sr Consultant in the subject and by DGsMS of the service of the officer. Approval will be accorded by MSAC.
11. Officers desirous of applying for Classification will submit their applications filling Part I, II and III in the form given in Appendix F on completion of four years as Graded Specialists. These applications, with the remarks, will be forwarded to DDSMS / equivalent in Navy / Air Force for detailment for observation under Prof (HOD)/Sr Adviser / Consultant/ Sr Consultant of concerned speciality. Detailment of the applicant for observation is mandatory for four weeks, only on completion of four years as graded specialist. In case detailment is not possible within command, the applications will be forwarded to respective DGsSMS for detailment of officer for observation. The detailment will be done after confirming the availability of Prof (HOD)/ Sr Adviser/Consultant. On completion of observation the recommendations will be forwarded, through normal channels, to the office of the DGAFMS with the recommendations of DGsSMS(respective services ) concerned, so that they can be considered for timely classification. Applications in respect of officers serving in Units/Establishments directly under the control of DGAFMS will be submitted to DGAFMS/DG-1D.

12. Timely action should be ensured by the Administrative authorities, for such attachment and recommendations so that the applications duly completed can be considered for classification on applicants' completion of five years of service as Graded Specialist.

13. All applications for Grading/Classification will be considered by SGC Committee and MSAC. The effective date of Grading/Classification will be the date on which recommendations of Prof (HOD)/Senior Adviser/Consultant/Sr Consultant have been made for classification or a period of five years from the date of grading whichever is later.

14. Officers whose Grading/Classification has not been approved initially will be eligible to re-apply for only one more chance, after one year from the date of completion of initial observation under Sr Adviser/Consultant/ Sr Consultant

15. Classification in Allied specialities. The conditions for eligibility for Classification in Allied Specialities will be as under :-

(a) Classified Specialists with a recognized PG degree/DNB in the Basic speciality.

(b) An officer will be eligible for classification in allied speciality only after a total of 05 years of exposure in the allied speciality, to include
minimum 01 year of specialized training on study leave and institutional experience as below:-

<table>
<thead>
<tr>
<th>Course</th>
<th>Trg</th>
<th>Institutional Experience</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td>DM/MCh/Ph D</td>
<td>03 yrs</td>
<td>02 yrs</td>
<td>05 yrs</td>
</tr>
<tr>
<td>Post Doctoral</td>
<td>02 yrs</td>
<td>03 yrs</td>
<td>05 yrs</td>
</tr>
<tr>
<td>Training</td>
<td>“</td>
<td>01 yr</td>
<td>04 yrs</td>
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(c) Must be recommended by Prof (HOD)/Senior Adviser/Consultant in the allied speciality or where Prof (HOD)/Senior Adviser/Consultant is not available, then by the Senior Consultant (Medicine/Surgery) depending upon the speciality, and by the DGsMS of the service of the officer concerned. Detailment for observation will be as applicable for classification in basic speciality.

(d) Period of training in the Allied Speciality will count towards the experience as mentioned in sub paras (b) & (c) above.

(e) Classification will be permitted for one allied speciality only.

(f) Observation for Classification in allied speciality will be as per the rules applicable for classification in basic speciality.

(g) Officers will not be eligible for classification in the allied speciality unless they are classified in their basic speciality.

Relinquishment and Removal from Speciality

17. Specialist officers may request for relinquishment of status as specialist at any time on medical grounds or other compassionate reasons. Such requests will be considered only on individual merits by MSAC.

18. Cases of officers whose professional competence or professional conduct is adversely reported upon will be considered by the MSAC, who may remove the concerned officer from the speciality. The case recommended for removal will be forwarded through proper channel with remarks of DGsMS of the service of the officer concerned. Opinion of the Senior Consultant of the respective discipline will be obtained in cases of adverse reports on the professional competence of the officer.

19. Any specialist once removed from speciality will not be reevaluated / re-observed for re-grading/ reclassification and will be employed only as MO.
Study Leave (Service Education Programme)

20. Study Leave (Service Education Programme) will be granted to eligible PC officers based on service requirements for which following rules will apply and will be read in conjunction with AI 13/78 as amended by AI 11/88, AI 18/97 or any subsequent amendments:

(a) Study Leave will be granted only once for a period of maximum 24 months in the whole service career and only PC officers are eligible for grant of Study Leave. Officers who are once selected for study leave in subject of their choice and are not availing it, for whatsoever reason, will not be considered for study leave in subsequent years.

(b) Officers in possession of Postgraduate degree/DNB in basic speciality and Graded/Classified in the subject can apply for training/degree/diploma in the Allied Specialities provided they have completed 3 years of service as graded specialist by 30 Apr of the year of application. The officer should be 40 years or below in age as on 31 Dec of the year in which application for Study Leave is made.

(c) The officers who have not yet acquired any Post Graduate degree, which is eligible for grading in speciality, and have seven years of physical service as Capt (excluding ante-date if any) and are 40 years or below in age as on 31 Dec of the year of application, may apply for Study Leave in Medical Informatics, Sports Medicine, Law etc.

(d) The officers who have not yet acquired any Post Graduate degree, which is eligible for grading in speciality, and have crossed ten years of physical service as Capt (excluding ante-date if any) and are 40 years or below in age as on 31 Dec of the year of application, may apply for Study Leave in Hosp Adm.

(e) Study leave will also be granted to medical officers in service bracket of seven to nine years physical service as Captain (excluding ante-date if any) as on 31 Dec of the year of application for Basic Specialities where Advance Course is not available at present (Radiotherapy, Nuclear Medicine, Transfusion Medicine, and Physical Medicine & Rehabilitation etc). These officers should be 35 years or below as on 31 Dec of the year of application. **However, officers granted study leave in basic specialities will be permitted to proceed for the same only on structured courses (MD/MS/DNB).**

(f) Medical Classification: -

(i) Should be in Medical Classification SHAPE –1A or equivalent in Navy (S1A1) and Air Force (A4G1). Officers in temporary Low Medical
Classification may be considered if their applications are accompanied with a copy of latest Medical Board proceedings. However, on the date of commencement of Study leave they must be in medical classification SHAPE-1A or equivalent in Navy and Air Force.

(ii) In case of War Wounded (Battle Casualties), candidates in Medical Classification SHAPE-1B/2 or equivalent in Navy and Air Force in any two factors of SHAPE except “S” may also be considered.

(g) There should be no disciplinary case contemplated/pending against the officer on the date of consideration of the grant of study leave by the SGC Committee.

(h) Officers securing placement on recognised structured course of more than 24 months duration may be granted local posting for a period of maximum 18 months subject to service exigencies. Officers joining training in allied speciality may shift to the structured course within 6 months of proceeding on study leave subject to approval of DGAFMS.

(i) Officers proceeding on Study Leave will have to sign an adverse career certificate to the effect that if detailed and subsequently unable to do a course mandatory for promotion to the next higher rank, he/she will not prefer claim for promotion etc on the authorities.

(j) Simultaneous selection for foreign deputation and Study Leave will not be permitted. Officers not likely to return back from deputation abroad by 31 Dec of the year in which applications is made will not be considered for grant of study leave. Officers once selected for grant of study leave will not be detailed on any foreign deputation till 31 Dec of the year for which study leave has been approved.

(k) Subjects of Study Leave will be decided by MSAC based on present and future service requirements.

(l) All officers approved for study leave will have to secure placement in recognised institutions on their own and will have to start study leave in the year for which it has been allotted. Officers when unable to get placement in structured post-doctoral degree courses/DNB courses are required to take up training programmes in their respective subjects in recognised institutions including service institutions, within the year they are approved for grant of study leave, failing which their study leave will stand cancelled.

(m) Deferment of study leave will not be permitted in allied specialities. However, a maximum of six months deferment may be considered for officers approved for study leave in basic specialities, subject to their submitting proof of appearing for entrance examinations at institutions where sponsored seats for admissions to structured degree / diploma courses are
available. These cases will be considered on merit after approval of DGAFMS.

(n) Officers approved for study leave in basic specialities will have to secure placement in MCI/NBE recognised structured courses (MD/MS/DNB).

(o) Officers who are once selected for grant of study leave in a subject will not be permitted to change their subject in which they have been granted study leave.

(p) During the course of study leave, if the host institution proposes to send a trainee abroad for any training/conference/seminar/visit, the officer may apply for the same duly justified and recommended by the head of the dept and the head of the institution. Prior permission of DGAFMS and appropriate security clearance before proceeding for such training/conference/seminar/visit shall be taken. However, no financial implication shall devolve on AFMS/Govt with the permission, if granted. However application will clearly indicate the source of funding for the proposed visit. Such permission will be granted maximum two times during the course of study leave for a maximum duration of twelve weeks. During local attachment for completion of the third year of structured course, such absence will be covered by entitled leave of the officer.

21. Applications for Study Leave will be forwarded in accordance with the procedure laid out at Appendix G.

Note: Incomplete and incorrect applications for Service Education Programme/Study Leave will be rejected. Respective CO Units/Med Dtes will scrutinize the applications and forward the applications of only those officers who fulfill eligibility criteria in all respects. If at any stage, the information/details are found to be incomplete/incorrect/suppressed the detailment of the officer will be terminated and necessary disciplinary action will be initiated.

22. Professional training/courses/fellowships: In country/abroad: Officers may be permitted to proceed for professional trg as per service requirement. To avail such trg it is mandatory for officers to obtain prior permission of DGAFMS through respective DGsMS before applying for such trg/course/fellowship. Officers on selection/acceptance by the trg institution will proceed for such trg/course/fellowship only after fresh permission of DGAFMS. All applications will be routed through respective DGsMS who will recommend the same duly justifying service requirement/ utility of such trg. Applications in respect of officers posted to DGAFMS units will be forwarded directly to this Dte Gen, duly recommended by respective heads of units, with a copy to respective DGsMS of the service of the officer for info. However, officers will finally proceed for the same subject to exigencies of service.

23. Senior Advisers: Following will be observed for selection for the post of Sr Advisers:
(a) Seniority as specialist in the active practice of speciality for 10 years, of which at least five years should be as Classified specialists.

(b) For appointment as Senior Adviser in the allied speciality officer must have been classified in the allied speciality.

24. **Additional Advisers:** Sr Classified specialists may be appointed for a specified tenure as Addl Adv in specialities where Sr Advisers are not available, after approval of MSAC. The officer appointed as Addl Adviser should have served for a minimum of 05 years as Classified Specialist.

25. This has the approval of Medical Services Advisory Committee.

Sd/-
(P Bhargava)
Brig
Dy Dir Gen AFMS (Plg & Trg)
for DGAFMS

Copy to:-
All DGAFMS Units
AMC Centre and School (OTS)
All Command HQs (Med)
All Corps HQs (Med)
All Div HQs (Med)
BASIC / ALLIED SPECIALITIES IN ARMED FORCES MEDICAL SERVICES

1. The nomenclature of the specialities conforming to that of MCI :-

   (a) MD (Doctor of Medicine) for which candidate must possess recognised degree of MBBS (or its equivalent recognised degree)

      (i) Anaesthesiology
      (ii) Aviation Medicine
      (iii) Anatomy
      (iv) Biochemistry
      (v) Dermatology, Venereology and Leprosy
      (vi) Family Medicine
      (vii) Forensic Medicine
      (viii) General medicine
      (ix) Geriatrics
      (x) Health Administration
      (xi) Hospital Administration
      (xii) Immuno Haematology and Blood Transfusion
      (xiii) Medical Genetics
      (xiv) Microbiology
      (xv) Nuclear Medicine
      (xvi) Pathology
      (xvii) Paediatrics
      (xviii) Pharmacology
      (xix) Physical Medicine & Rehabilitation
      (xx) Physiology
      (xxi) Preventive and Social Medicine(Community Medicine)
      (xxii) Psychiatry
      (xxiii) Radio-diagnosis
      (xxiv) Radio-therapy
      (xxv) Sports Medicine
      (xxvi) Tropical Medicine
      (xxvii) Tuberculosis & Respiratory Medicine or Pulmonary Medicine

   (b) MS (Master of Surgery) for which candidates must possess recognised degree of MBBS (or its equivalent recognised degree)

      (i) General Surgery
      (ii) Otorhinolaringology
      (iii) Ophthalmology
      (iv) Orthopaedics
DM (Doctor of Medicine) for which candidates must possess recognised degree of MD (or its equivalent recognised degree) in the subjects shown against them.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Prior Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Cardiology</td>
<td>MD (Medicine)</td>
</tr>
<tr>
<td></td>
<td>MD(Paediatrics)</td>
</tr>
<tr>
<td>(ii) Clinical Haematology</td>
<td>MD(Medicine)</td>
</tr>
<tr>
<td></td>
<td>MD(Pathology)</td>
</tr>
<tr>
<td></td>
<td>MD(Paediatrics)</td>
</tr>
<tr>
<td></td>
<td>MD(Biochemistry)</td>
</tr>
<tr>
<td>(iii) Clinical Pharmacology</td>
<td>MD(Pharmacology)</td>
</tr>
<tr>
<td>(iv) Endocrinology</td>
<td>MD(Medicine)</td>
</tr>
<tr>
<td></td>
<td>MD(Paediatrics)</td>
</tr>
<tr>
<td></td>
<td>MD(Biochemistry)</td>
</tr>
<tr>
<td>(v) Rheumatology &amp; Immunology</td>
<td>MD(Medicine)</td>
</tr>
<tr>
<td></td>
<td>MD(Pathology)</td>
</tr>
<tr>
<td></td>
<td>MD(Microbiology)</td>
</tr>
<tr>
<td></td>
<td>MD(Paediatrics)</td>
</tr>
<tr>
<td></td>
<td>MD(Bio-Chemistry)</td>
</tr>
<tr>
<td></td>
<td>MD(Physiology)</td>
</tr>
<tr>
<td>(vi) Medical Gastroenterology</td>
<td>MD (Medicine)</td>
</tr>
<tr>
<td></td>
<td>MD(Paediatrics)</td>
</tr>
<tr>
<td>(vii) Medical Genetics</td>
<td>MD(Medicine)</td>
</tr>
<tr>
<td></td>
<td>MS(Anatomy)</td>
</tr>
<tr>
<td></td>
<td>MD(Medical Genetics)</td>
</tr>
<tr>
<td></td>
<td>MD(Paediatrics)</td>
</tr>
<tr>
<td></td>
<td>MD(Bio-Chemistry)</td>
</tr>
</tbody>
</table>
(viii) Medical Oncology
    MD(Medicine)
    MS(Radiotherapy)
    MD(Paediatrics)

(ix) Neonatology
     MD(Paediatrics)

(x) Nephrology
    MD(Medicine)
    MD(Paediatrics)

(xi) Neurology
     MD(Medicine)
     MD(Paediatrics)

(xii) Neuro-radiology
      MD(Radio-Diag)

(d) MCh (Master of Chirurgie) for which candidates must possess recognised
degree of MS (or its equivalent recognised degree) in the subjects shown against
them.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Prior Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Cardio vascular &amp; Thoracic Surgery</td>
<td>MS(Surgery)</td>
</tr>
<tr>
<td>(ii) Urology</td>
<td>MS(Surgery)</td>
</tr>
<tr>
<td>(iii) Neuro-Surgery</td>
<td>MS(Surgery)</td>
</tr>
<tr>
<td>(iv) Paediatrics Surgery</td>
<td>MS(Surgery)</td>
</tr>
<tr>
<td>(v) Plastic &amp; Reconstructive Surgery</td>
<td>MS(Surgery)</td>
</tr>
<tr>
<td>(vi) Surgical Gastroenterology</td>
<td>MS(Surgery)</td>
</tr>
</tbody>
</table>
| (vii) Surgical Oncology                      | MS(Surgery)                
|                                              | MS(ENT)                    |
|                                              | MS(Orthopaedics)           |
|                                              | MD(Obs & Gynae)            |
The nomenclature of the specialities conforming to that of NBE are as follows:

(a) Anaesthesia
(b) Anatomy
(c) Biochemistry
(d) Cardiology
(e) Cardiovascular-Thoracic Surgery
(f) Community Medicine (PSM)
(g) Dermatology and Venerology
(h) Otorhinolaryngology (ENT)
(i) Family Medicine
(j) Forensic Medicine and Toxicology
(k) Gastroenterology
(l) General Medicine
(m) General Surgery
(n) Hospital Administration
(p) Microbiology
(q) Nephrology
(r) Neurology
(s) Neurosurgery
(t) Nuclear Medicine
(u) Obstetrics and Gynaecology
(v) Ophthalmology
(w) Orthopaedics
(x) Pathology
(y) Paediatric Surgery
(z) Paediatrics
(aa) Pharmacology
(ab) Physical Medicine and Rehabilitation (PMR)
(ac) Physiology
(ad) Plastic Surgery
(ae) Psychiatry
(af) Radio Diagnosis
(ag) Radio Therapy & Oncology
(ah) Respiratory Diseases
(ai) Surgical Gastroenterology
(ak) Urology
3. Post doctoral Fellowships are being offered by NBE in following allied specialities:

   (a) Critical Care
   (b) Reproductive Medicine
   (c) Cardiac Anaesthesia
   (d) Minimal Access Surgery
   (e) Vitreo-Retinal Surgery
   (f) Interventional Cardiology
   (g) Paediatric Cardiology
   (h) High Risk Pregnancy & Perinatology
   (i) Paediatric Ophthalmology
   (k) Spine Surgery
   (l) Hand & Micro Surgery
   (m) Trauma Care
   (n) Peripheral Vascular Surgery

4. PhD degree may be instituted in subjects wherever recognised post graduate qualifications in medical subjects are awarded by the concerned universities subject to fulfillment of the guidelines/criteria as laid down by MCI.

5. Diplomas may be instituted in subjects recognised by the MCI as per service requirements.

6. Service Education Programme (Study Leave) may be granted in subjects like Hospital Administration (MHA & MD Hosp Adm), Legal Studies and Medical Informatics etc based on service requirements. However, these subjects are not eligible for GRADING/CLASSIFICATION.
Appendix 'B'

(Refers to para 6(c) of Min of Def, Office of the DGAFMS letter No. 3741/DGAFMS/ DG-1D dated 30 Dec 2005)

APPLICATION FOR ADVANCED COURSE/PG TRAINING ENTRANCE EXAM(CAT-PG) NO. ________________ (Year) ________________

Part-I

1. Personal No. MR/MS ________________ 2. Rank ________________________________

3. Name ________________________________

4. Unit ________________________________ 5. Date of Birth __________________________

6. Age as on 30 Apr of the year of Examination ___ Yrs ___ Months ______ days.

7. Date of Commission. ________________

8. PC/SSC with date ____________________________ (State whether applied for PC.
   If so, attach copy of the application and forwarding letter from unit)

9. Service Data
   (a) Date of Seniority as Captain or equivalent ________________________________
   (b) Total Physical Service as Captain (or equivalent, excluding ante-date if any) as on
      30 Apr of the year of the examination _______ Yrs _______ Months _______ Days

10. Medical Category ____________________________
    (If in LMC, attach a copy of the latest medical board proceedings)

11. Chance(s) previously availed with years
    (a) ___________ (b) _____________ (c) __________________

12. MOBC (Ser No) with grading : ____________

13. Choice of Examination Centre :
    1st _____________ 2nd _____________ 3rd _____________
    (indicate three centers in order of preference amongst centers specified in Annexure to
     this application form)

14. Percentage of marks (Final MBBS Exam ) ________________________________
    (Attach a copy of mark sheet)

15. Have you been selected for Adv Course earlier ? If yes give reasons for not
    completing the course. __________________________________________________________

Date ________________     (Signature of Applicant)
Part-II

UNDERTAKING BY THE OFFICER

1. I, No.____________ Rank__________ Name________________________ hereby undertake to serve in AMC for ten years after completion of the Advance Course/PG Course.

2. If, I apply for permission to leave the service before completion of 10 Years after completion of course and if the same is accepted by the Govt, I undertake to refund to the Govt, a sum calculated at the rate of Rs 3 lakhs for each year or part thereof of unfulfilled liability subject to a maximum of Rs 15 lakhs, as per Govt of India, MOD letter No 17436/DG-1D/2297/D(Med) dated 03 Sep 1998.

3. I also certify that, as on date, no disciplinary case is pending/ contemplated against me.

4. I hereby certify that the information given above is true. If at any stage, the information/details are found to be incomplete/incorrect/suppressed my candidature will be terminated and necessary disciplinary action can be initiated against me.

Signature_____________________.
Number_______________________.
Rank_________________________.
Name_________________________.

Part-III

CERTIFICATE BY COMMANDING OFFICER

Certified that the particulars in respect of MR/MS…… ………. Rank……….
Name………………………… have been verified and he/she is eligible for Combined Admission Test ( CAT-PG ) written examination.

Date........................... Signature................................
Unit /Formation......................... Rank & Name ...........................
Designation…………………………

Note : 1. Certificate will be signed by the Commanding Officer.
2. Applications will be forwarded by Commanding Officer directly to the office of the respective DGsMS so as to reach by 01 Nov of the year of application.

Part-IV

REMARKS OF DGMS (ARMY) / (NAVY) /(AIR FORCE) IN RESPECT OF
MR/MS......... RANK......... NAME..........................

Date......................... Signature................................
DGMS..............................
EXAMINATION CENTRES

(a) Armed Forces Medical College, Pune #

(b) Southern Command
   (i) Military Hospital, Jodhpur
   (ii) Military Hospital, Chennai (Madras)

(c) Eastern Command
   (i) Command Hospital (Eastern Command), Calcutta
   (ii) 151 Base Hospital, c/o 99 APO
   (iii) 158 Base Hospital, c/o 99 APO

(d) Western Command
   (i) Command Hospital (Western Command), Chandimandir
   (ii) Military Hospital, Jalandhar
   (iii) Base Hospital, Delhi Cantt

(e) Central Command
   (i) Command Hospital (Central Command) Lucknow
   (ii) Military Hospital, Jhansi
   (ii) Military Hospital, Bareilly
   (iv) Military Hospital, Jabalpur

(f) Northern Command
   (i) 92 Base Hospital, c/o 56 APO
   (II) 166 Military Hospital, c/o 56 APO
   (iii) 167 Military Hospital, c/o 56 APO

(g) INHS Asvini, Mumbai  #

(h) Command Hospital (Air Force), Bangalore  #

# Will also conduct CAT-PG for other than service candidates ie for ex-SSC AMC officers, paramilitary sponsored candidates and civilians along with Army Hospital (R&R)
SCHEDULE OF ADVANCED COURSES FOR AMC AND AD CORPS OFFICERS

1. The Schedule of Advanced Course for AMC Officers is as under:

   (a) Phase I (at AFMC/designated institutions)  72 weeks
   (b) Transit Period                              01 Week
   (c) Phase II (at designated hospitals/institutions) 69 Weeks
   (d) Transit Period                              01 Week
   (e) Final Phase (at AFMC)                      12 weeks
**Appendix D**
(Refers to para 8(b) & (c) of Min of Def, Office of the DGAFMS letter No. 3741/DGAFMS/ DG-1D dated 30 Dec 2005)

REPORT ON SPECIALIST TRAINING ON CONCLUSION OF
SCREENING EXAMINATION / PHASE-I
(To be completed by Consultant/Prof/HOD of the concerned department)

NAME OF THE DEPARTMENT : .................................................................

NOMENCLATURE AND NUMBER OF THE COURSE.................................

<table>
<thead>
<tr>
<th>Personal Number</th>
<th>Rank and Name of the trainee officer</th>
<th>Internal Assessment</th>
<th>Screening Exam/Phase-I</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>I (50)</td>
<td>II (50)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total (100)</td>
<td>Paper I (75)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Paper II (75)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Total I+II (150)</td>
</tr>
</tbody>
</table>

| Practical Clinical Exam (100) | Viva voce Exam (50) | Total Marks (150) | Overall Total (400) | Percentage of marks | Position obtained | Recommendation |

Seal of the Dept  Presiding Officer
Unit: ..................
Members: 1
Date: ..................
2.
3.

COUNTERSIGNED BY
COMMANDANT OF INSTITUTION
REPORT ON SPECIALIST TRAINING ON CONCLUSION OF PHASE-II
(To be completed by Consultant/HOD/Sr Adv of the concerned department)

PART-I
1. No., Rank and Name of Trainee :

2. Date of commencement of practical training :
   (Phase - II training)

3. Date of conclusion of practical training :
   (Phase - II training)

4. Was he/she employed whole time during training? : YES/NO
   (if NO to what extent employed with reasons)

PART-II
SPECIALIST TRAINING REPORT
( Please refer to notes 1 and 2 below )

PART-III
Recommendations
Fit / Unfit for continuation in Final Phase

Date :
Unit :
Signature and seal of Consultant/Sr Adviser/HOD
Note 1. In case of Preventive Medicine, the report will be initiated by OC SHO/FHO and ADH Command or equivalent in Navy and Air Force separately. Remarks of Commandant will be endorsed by SEMO.
2. The report must cover the quantum of Clinical and Practical training imparted to the trainee officer. His/her aptitude and attitude to the patient care, teamwork, professional integrity, sense of responsibility, research and teaching will be commented upon.
APPLICATION FOR GRADING/CLASSIFICATION

(Speciality)______________________________

PART - I

1. Personal Number ............................................
2. Rank ..........................................................
3. Name ...........................................................
4. Army/Navy/Air ..................................................
5. Date of Birth ..................................................
6. Service Data
   (a) Date of Seniority as Captain or equivalent ______________________________
   (b) Total Physical Service as Captain (or equivalent, excluding ante-date if any)
       _______ Yrs _______ Months _______ Days

7. Nature of Commission with date PC/SSC (ante-date if any be specified) ..............

8. Medical Classification ..................................................
   (LMC cases in S factor will be detailed for observation only after approval regarding
   fitness for Grading/Classification from Sr Adviser in Psychiatry)

9. Academic Qualification ..................................................

<table>
<thead>
<tr>
<th>Examination</th>
<th>University/ Institution</th>
<th>Percentage of marks made to pass final examination</th>
<th>Number of attempts to pass final examination</th>
<th>Year of Passing</th>
</tr>
</thead>
</table>

MBBS

PG (Subject)

----------------------------------------------------------------------------------------------------------------------------------

10. Date of Grading (if applying for Classification) ..............................................

11. Professional experience (give dates and Institutions)
   (a) Civil (also indicate if joined service after PG)
   (b) Military (indicate Units)
12. Course(s) relevant to the speciality attended with copy of results. Give details of subject of specialised training, thesis and particulars of paper published/under consideration.

13. Date of Classification in basic speciality, (if applying for Classification in Allied Speciality).

14. Has your application for Grading / Classification been previously rejected? If so, give date and mention reasons for rejection.

15. Last ACR initiated on __________(date) for the ________ year

__________________________
Signature of Applicant

Unit............
Date.......... Rank and Name

PART - II

REMARKS OF SPECIALIST UNDER WHOM THE APPLICANT (No, Rank & Name) IS SERVING
(Please refer to General Instruction No 3 & 4 given at the end of Appx ‘F’)

__________________________
Signature ..................

Unit............. Rank & Name ..................
Date .......... Appointment ..................

PART - III

REMARKS OF COMMANDANT/COMMANDING OFFICER OF THE APPLICANT (No, Rank & Name)
(Please refer to General Instructions No 5 and 6 given at the end of Appx ‘F’)

__________________________
Signature .................

Unit ............. Rank & name .................
Date .......... Appointment .................
PART - IV

RECOMMENDATION OF SENIOR ADVISER/CONSULTANT OF THE SAME SPECIALITY
IN RESPECT OF THE APPLICANT (No, Rank & Name)
(Please refer to General Instructions No 6 to 9 given at the end of Appx 'F')

1. Date of Commencement of observation ..............................................
2. Date of completion of observation ......................................................
3. Was he/she employed whole time in training? .....................................
   If not, to what extent?
4. Academic knowledge in the Speciality ..............................................
5. Ability to write sound and convincing specialist opinion...........................
6. Bedside manners, dealing with patients and relatives............................
7. Capacity for hard work and working overtime ....................................
8. Willingness to shoulder responsibility ..............................................
9. Ability for the team work .................................................................
10. Professional integrity and courage of conviction .................................
11. Aptitude for research, Give details of research work done by the officer and paper published.
12. Recommendations regarding fitness for grading/classification. ..............
13. Authority for detailment for observation (attach copy) ..........................

Signature of Senior Adviser/Consultant ................................................
Date.............. Rank and Name ..........................
Unit.............. Appointment ..........................
Seal.............. Speciality ..........................
PART - V
REMARKS OF DDMS COMMAND/EQUIVALENT IN NAVY/AIR IN RESPECT OF THE
APPLICANT(No, Rank & Name)
(please refer to General Instruction 10 below)

Formation........................ Signature........................
Date............................... Appointment........................

PART VI
REMARKS OF DGMS (ARMY/NAVY/AIR FORCE) OF THE SERVICE OF
THE APPLICANT(No, Rank & Name)

Date ............... Signature .............................

General Instructions

1. The proforma will not be changed/amended.
2. Delete the portions not applicable.
3. Part II will be signed by the HOD.
4. Assessment of applicant to be endorsed bringing out the following aspects:-
   (a) Academic knowledge (Theoretical, Practical and Clinical)
   (b) Ability to mobilise, innovate, improvise, modify resources as per need.
   (c) Initiative/Drive.
   (d) Willingness to keep up-to-date in the subject.
5. Assessment of applicant will be written by permanent incumbent bringing out following aspects:-
   (a) Professional knowledge
   (b) Administrative ability
   (c) Other traits pertaining to professional conduct
6. Application will be forwarded to DDsMS / equivalent in Navy / Air Force for detailment for observation. Detailment of the applicant for observation is mandatory for specified period, Units will specify and forward applications directly to DDsMS(Command) or equivalent in Navy/Air Force. In case detailment is not possible within command, the applications will be forwarded to respective DGsMS for detailment of officer for observation. The detailment will be done after confirming the availability of
Sr Adviser/Consultant. (LMC cases in S factor will be detailed for observation only after approval regarding fitness for Grading/Classification from Sr Adviser in Psychiatry).

7. The recommendation will be given by the officers authorized to observe the applicants in the concerned subject and ADH/DPMO in case of Preventive & Social Medicine. However, in case of those specialities where there is no Sr Adv/Consultant, the applications will be recommended by Senior Consultant in Surgery/Medicine as the case may be.

8.. Part IV will be completed after attachment/detailment of the officer for observation. Officers authorized to observe the applicants will complete Part IV and forward the application directly to DDMS (Command) or equivalent in Navy/Air Force.

9. Officers authorized to observe the applicants will write the date of initiating the recommendation regarding fitness for grading/classification.(Refer Ser 12 of Part IV).

10. In case the period of attachment exceeds the powers of DDMS(Command) or equivalent in Navy/Air Force, attachment order will be issued by DGsMS (Army/Navy/Air Force). (Refer to Para 10(a) (ii), 11 and 12 of TGC Rules).
Appendix G
(Refers to para 21 of Min of Def, Office of the DGAFMS letter No. 3741/DGAFMS/DG-1D dated 30 Dec 2005)

CRITERIA FOR ARMED FORCES MEDICAL SERVICES OFFICERS FOR GRANT OF SERVICE EDUCATION PROGRAMME (STUDY LEAVE)

General

1. Grant of Study Leave to AMC/AMC (NT) officers is governed by AI 13/78 as amended from time to time. These AIs are to be read in conjunction with the latest TGC Rules and other policy letters issued by this Dte Gen from time to time.

Channel of Submission of Application Forms

2. All officers eligible for grant of study leave will submit their applications on the appropriate format given at Annexure I, II and III to Appendix G. The officer will submit the application together with all necessary enclosures to his CO who, after verifying the correctness of details and with his recommendation, will forward the same to the concerned DGMS. Only attested photocopies of the documents will be enclosed. Applications of officers not enclosing the necessary copies of the documents will not be considered and no correspondence on this account will be entertained later. After sorting, the applications would be submitted to the office of DGAFMS with their recommendations. The time schedule for submission/selection would be as follows:

**(a)** Intimation to DGAFMS by DGsMS about requirements of Study Leave, subject wise, by 30 Nov
**(b)** Intimation regarding subjects in which study leave is available will be dispatched by DGAFMS/DG-1D to all DGsMS for information of officers – 15 Jan
**(c)** Submission of applications by the concerned officers to their CO - 01 Mar.
**(d)** Forwarding of duly completed application by the CO to the respective DGsMS with copy to the intermediary formation HQs in the chain of Command - 01 Apr.
**(e)** Last date for receipt of application forms in the office of the DGAFMS from the DGsMS – 25 May
**(f)** Scrutiny of Application forms - 01 Jun.
**(g)** Recommendations of SGC – 15 Jul
**(h)** Approval of MSAC – 14 Aug.
**(i)** Declaration of the select list – 31 Aug

3. Henceforth no letter for calling up of applications would be sent and it would be the responsibility of the officers concerned and their COs to ensure that the above time schedule is strictly adhered to. No correspondence in this regard would be entertained at a later date.
Criteria

4. The following criteria will be adopted for grant of study leave to specialist officers, non-specialist officers and AMC (NT) officers. The maximum points in each category would be 100.

(a) Specialist Officers: While drawing the merit list the following criteria will be given credence for selection for grant of study leave to the specialist officers:

(i) ACR Rating: Average of last five available ACRs in their CR dossiers would be considered and there should be no adverse remarks in the last ACR/PCR. Any officer having final average of less than 7 will not be considered for grant of study leave irrespective of his overall merit. The final average of last five available ACRs would be given a weightage of 99.

(ii) 1 Mark would be awarded to the officer who has passed his PG examination in the first attempt.

(iii) In case of tie the final MBBS marks would be used to break the tie.

(b) Medical Officers: While selecting non-specialist medical officers for grant of study leave the following criteria would be followed:

(i) ACR Rating. Same as in Para 4(a)(i) above (except PCR).

(ii) 1 Mark would be awarded to the officer who has passed his final MBBS examination in first attempt.

(iii) In case of tie the final MBBS marks would be used to break the tie.

(c) Medical Officers (Service bracket 7 to 9 years for grant of study leave in basic specialities where Advance Course does not exist) :

(i) ACR Rating. Same as in Para 4(a)(i) above (except PCR).

(ii) 1 Mark would be awarded to the officer who has passed his final MBBS examination in first attempt.

(iii) In case of tie the final MBBS marks would be used to break the tie.

(d) AMC (NT) Officers: The following criteria would be taken into account for grant of study leave to AMC(NT) officers:

(i) ACR Rating. Same as Para 4(b)(i) above
(ii) **Educational Qualifications**

(aa) Graduation in any recognised subject is mandatory

(ab) 1 Mark would be awarded to the officer who has a recognised Post Graduate degree in any subject
Annexure-I
(Refer to para 2 of Appendix G of Min of Def, Office of the DGAFMS letter No. 3741/DGAFMS/DG-1D dated 30 Dec 2005)

PART-I
APPLICATION FOR SERVICE EDUCATION PROGRAMME (STUDY LEAVE) IN INDIA/ABROAD FOR SPECIALIST OFFICERS FOR THE YEAR

1. Personal No.
2. Rank and Name
3. Date of Birth
4. Date of Commission
5. Service Data
   (a) Date of Seniority as Captain
   (b) Total Physical Service as Captain (or equivalent, excluding ante-date if any) as on 31 Dec of the year of the application ________Yrs __________Months __________Days
6. Age on 31 Dec of the year of application______ Yrs ______ Mths _______ Days
7. Medical Classification  _______________________
   (If in LMC, attach a copy of the latest medical board proceedings)
8. Choice of subjects in order of preference: -

<table>
<thead>
<tr>
<th>Choice</th>
<th>Subject</th>
<th>Period</th>
<th>Degree/Trg</th>
<th>India/Abroad</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
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<tr>
<td>Second</td>
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<tr>
<td>Third</td>
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<td></td>
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</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>Degree</th>
<th>Year</th>
<th>% of Marks</th>
<th>No of Attempts</th>
<th>University</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBBS</td>
<td></td>
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<tr>
<td>PG(Specify)</td>
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<tr>
<td>DNB</td>
<td></td>
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</tr>
<tr>
<td>Any Other (Specify)</td>
<td></td>
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</table>

10. Date of Grading
11. Date of Classification (if applicable)
12. Were you selected for study leave before? If so give details
13. I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

Unit:
Date:         Signature of Applicant

Check list of enclosures (Tick against the ones enclosed). Enclose photocopies only, duly attested.
1. Attempt certificate from the college/university in respect of MD/MS or equivalent examination only.
2. Mark sheet of final MBBS examination.
3. Latest AME/PME/Medical Board Proceeding, if in low med cat.
PART II

REMARKS OF COMMANDING OFFICER IN RESPECT OF
THE APPLICANT (No, Rank & Name)

1. Professional knowledge/experience

2. Any disciplinary case pending against the officer (Professional or otherwise). (If yes, details of the case with action taken/proposed be furnished on a separate sheet).

3. Recommendation with remarks

4. Certified that the particulars filled in by the applicant are correct as per the records available in the unit and to the best of my knowledge and belief.

Unit:
Date: Signature
Rank and Name

PART III

REMARKS OF THE DGMS (Army/Navy/Air) OF THE SERVICE OF
THE APPLICANT (No, Rank & Name)

Date Signature

PART IV

(For official use only in the office of DGAFMS)

1. Application received on

2. Processed by

3. SGC Meeting held on ____________________ and recommended/not recommended.

4. MSAC Meeting held on ____________________ and approved/not approved.
PART-I

APPLICATION FOR SERVICE EDUCATION PROGRAMME (STUDY LEAVE) IN INDIA/ABROAD FOR MEDICAL OFFICERS FOR THE YEAR ________

1. Personal No.
2. Rank and Name
3. Date of Birth
4. Date of Commission
5. Service Data
   (a) Date of Seniority as Captain
   (b) Total Physical Service as Captain (or equivalent, excluding ante-date if any) as on 31 Dec of the year of the application ________ Yrs ________ Months ________ Days
6. Age on 31 Dec of the year of application ________ Yrs ________ Mths ________ Days
8. Medical Classification
   (If in LMC, attach a copy of the latest medical board proceedings)
8. Choice of subjects in order of preference: -

<table>
<thead>
<tr>
<th>Choice</th>
<th>Subject</th>
<th>Period</th>
<th>Degree/Trg</th>
<th>India/Abroad</th>
</tr>
</thead>
<tbody>
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<td>First</td>
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<tr>
<td>Second</td>
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<tr>
<td>Third</td>
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<td></td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>Degree</th>
<th>Year</th>
<th>% of Marks obtained in final MBBS</th>
<th>No of attempts to pass</th>
<th>University</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBBS</td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Any other (Specify)

10. Were you selected for study leave before? If so give details.

11. I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

Unit: ____________________________
Date: ____________________________
Signature of Applicant

List of Enclosures (Tick against the ones enclosed). Only photocopies duly attested to be enclosed.

1. Mark sheet of final MBBS examination.
2. Attempt certificate from the college/university in respect of final MBBS examination only.
3. Latest AME/PME/ Medical Board Proceedings if in low med cat.
PART II

REMARKS OF COMMANDING OFFICER IN RESPECT OF
THE APPLICANT (No, Rank & Name)

1. Professional knowledge/experience

2. Any disciplinary case pending against
the officer (Professional or otherwise).(If Yes
details of the case with action taken or proposed
be furnished on a separate sheet).

3. Recommendations with remarks, if any

4. Certified that the particulars filled in by the applicant are correct as per the
records available in the unit and to the best of my knowledge and belief.

Unit:

Date: Signature

Rank and Name

PART III

REMARKS OF THE DGMS (Army/Navy/Air) OF THE SERVICE OF
THE APPLICANT (No, Rank & Name)

Date: Signature

PART IV

(For official use only in the office of DGAFMS)

1. Application received on

2. Processed by

3. SGC Meeting held on ____________________ and recommended/not
recommended.

4. MSAC Meeting held on ____________________ and approved/not approved.
PART-I

APPLICATION FOR SERVICE EDUCATION PROGRAMME (STUDY LEAVE) IN INDIA(AMC(NT) OFFRS) FOR THE YEAR

1. Personal No.
2. Rank and Name.
3. Date of Birth.
4. Age on 31 Dec of the year of application Yrs Mths Days.
5. Medical Classification
(If in LMC, attach a copy of the latest medical board proceedings)
6. Choice of subjects in order of preference:

<table>
<thead>
<tr>
<th>Choice</th>
<th>Subject</th>
<th>Period (in months)</th>
<th>Degree/Trg</th>
</tr>
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<tr>
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<td>Second</td>
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<td></td>
</tr>
<tr>
<td>Third</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. Academic qualifications

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Division (Also give %)</th>
<th>University/Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA/BSc</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MA/MSc</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any other Graduate Degree/ Diploma (Specify)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. What is your experience in the subject applied for:
9. Grading in AMC (NT) Initial and Adm Course -
10. Were you selected for Study Leave before?
    If so give details
11. I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

Unit:
Date: Signature of the Applicant

List of enclosures (Tick the one enclosed). Only photocopies duly attested to be enclosed.
1. Mark-sheet of the highest educational qualification (Graduation onwards)
2. AMC (NT) Initial and Adm Course certificate issued by OTS, AMC Centre and School.
3. Latest AME/PME/Medical Board proceedings if in Low Medical Category.
PART - II

REMARKS OF COMMANDING OFFICER

1. Personality, tact, initiative

2. Professional knowledge / experience

3. Any disciplinary case pending against the officer (Professional or otherwise). (If yes details of the case be furnished with the action taken or proposed on a separate sheet).

4. Recommendations with remarks, if any

5. Certified that the particulars filled in by the applicant are correct as per the records available in the unit and unit and to the best of my knowledge and belief.

Unit :

Date :

Signature

Rank and Name

PART III

REMARKS OF THE DGMS (Army/Navy/Air) OF THE SERVICE OF THE APPLICANT (No, Rank & Name)

Date :

Signature

PART IV

(For official use only in the office of DGAFMS)

1. Application received on

2. Processed by

3. SGC Meeting held on ________________ and recommended/not recommended.

4. MSAC Meeting held on ________________ and approved/not approved.