

**APPLICATION FOR THE POST OF MTS
(GROUP – C) IN HQ 41 SUB AREA, LICHUBARI, JORHAT (ASSAM)**

1. Post applied for _____ :
2. Name of the Candidate (in block letters) _____ :
3. Father's Name _____ :
4. Mother's / Maiden Name _____ :
5. Date of Birth _____ / _____ / _____
(Att copy of birth certificate duly self attested)
6. Age as on last date prescribed for receipt of application) : _____ Years _____ Months _____ Days.
7. Address of Correspondence : House No/Street/Village _____
Post Office _____ Police Station _____ Distt _____
State _____ PIN Code _____
8. Permanent Address : House No/Street/Village _____
Post Office _____ Police Station _____ Distt _____
State _____ PIN Code _____
9. Caste (Gen/OBC/SC/ST) _____ :
(Attach copy of caste certificate duly self attested)
10. Educational Qualification _____ :
(Attach education certificate duly self attested)
11. Technical Training / Experience _____ :
12. Domicile _____ : _____ (Attach copy duly self attested)
13. Religion _____ :
14. Whether registered with any Employment Exchange : Yes / No : (if yes, mention Registration No and Name of the employment exchange).
15. I do hereby certify that the particulars mentioned in the application are correct and true to the best of my knowledge and belief, if particulars mentioned by me are found false at any stage then I shall be liable to be terminated without any notice.

Latest coloured passport size photograph duly Self attested
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Dated : _____

(Signature of Candidate)

FOR OFFICAL RECORD ONLY

1. Received on _____
2. Accepted/Rejected _____
3. Reason for rejection : Underage / Overage/incomplete documents/Any other reason to be specified _____
4. Index No : _____
- Date of Test/Interview _____

ACKNOWLEDGEMENT CARD

- Post : **MTS**
1. Name : _____
 2. Father's Name : _____
 3. Address for Correspondence :
(To be filled same as per Column 6 of application form)
House No/Street/Village _____
Post Office _____ Police Station _____
Distt _____ State _____ PIN Code _____
 4. Index No : _____ Date and Time of Test / Interview _____
 5. Venue of Written /Interview _____

Latest coloured passport size photograph duly self attested
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(Signature of Controlling Officer)

- (d) No TA/DA for the Test/Interview will be paid. Candidates will make their own boarding/lodging arrangement for test/interview.
- (e) Unit will not be responsible to pay any damages in case of injury incurred by candidate during physical test.
- (f) Merely fulfilling the basic selection criterion does not automatically entitle a person to be called for test/interview.
- (g) Selected candidate will be under probation for Two Years.
- (h) The recruitment process can be cancelled/suspended/postponed by the 'Officer Commanding Troops, HQ 41 Sub Area, Pin-908641, C/o 99 APO' at any stage and his decision in this regard will be final and no appeal will be entertained.

8. WARNING

All candidates are warned to be careful from any self styled agents and also requested to report to the 'Officer Commanding Troops, HQ 41 Sub Area, PIN-908641, C/o 99 APO' any malpractice if seen/observed by them.

Officer Commanding Troops HQ 41 Sub Area

**RECRUITMENT NOTICE FOR THE POST OF MTS
(GROUP – C) IN HQ 41 SUB AREA, LICHUBARI, JORHAT (ASSAM)**

1. Applications are invited from eligible candidates for direct recruitment for the following posts :-

S. No	Category	No of Vacancies	Category
(a)	MTS	02(Two)	General

2. The applications are to be addressed to :-

**Officer Commanding (Troops)
HQ 41 Sub Area, PIN – 908641, C/o 99 APO
Email Id-hq41subareaest@gmail.com**

3. The various criteria for applying for the above post are as under :-

- (a) Applicants should be Indian Nationals.
- (b) **Educational and other Qualifications** :-
 - (i) **Essential**. Matriculation pass or equivalent from Regional Board.
 - (ii) **Desirable**. Conversant with the duties of the respective trades applicable to MTS with one yr experience in the trade.
- (c) **Age Limit**. Candidates should be between 18 to 25 years of age on the closing date for receipt of applications.
- (d) **Likely Areas of Employment**. All India Service Liability.
- (e) **Period of Probation**. Two years from date of Recruitment.

4. **Pay Scale and Grade Pay**. Pay Band 1 in pay matrix of 7th CPC. (Erstwhile PB-1 with GP Rs 1800/- in terms of 6th CPC). Rs. 5,200/-Rs. 20,200/- plus

5. **Conditions and Instructions for Applicants**. All applicants will submit their applications as per format attached alongwith latest photo (passport size). The following documents are required to be submitted alongwith the application form :-

- (a) Photocopy of **Educational Qualification Certificates** duly self attested.

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- Gazetted Officer.
- (b) Photocopy of **Birth Certificate (proof of age)** duly self attested.
- (c) Two **self addressed envelopes**, affixed with Rs. 25/- stamps on each for Registered Post for dispatch of Acknowledgement Card.
- (d) The application alongwith the above enclosures should be addressed to

**Officer Commanding Troops
HQ 41 Sub Area , Pin – 908641, C/o 99 APO**

- (e) The **closing date** for receipt of the complete applications to reach HQ 41 Sub Area will be **21 days from the date of publication** of this advertisement in Employment News/Newspaper. No application will be entertained after the closing date.

- (f) The Test/Interview will be held at HQ 41 Sub Area on the dates that would be mentioned in the Acknowledgement Card and all Candidates would be required to report at HQ 41 Sub Area, C/o 99 APO on the date and time mentioned in the Acknowledgement Card.

- (g) All Candidates should be in possession of their respective acknowledgement Cards sent to them and all their original documents for verification when they report to HQ 41 Sub Area on the date of Test.

6. **Selection Procedure**

- (a) All applications will be screened by a Board of Officers and eligible candidates will be called for Test.
- (b) Eligible Candidates will be subjected to various screenings tests as finalized by the Board of Officers.
- (c) Candidates who qualify in the screening Test will be subjected to a Written Test.

7. **Notes for Applicants**

- (a) Incomplete applications without affixing photographs or without enclosing self attested copies of educational certificate, showing date of birth and Character certificate or if applicant is found over age on last date of receipt of application as indicated above will be rejected.
- (b) Candidate must ensure that no column is left blank or wrongly filled. Applications not filled correctly are liable to be rejected and onus of such rejection would be on the candidate himself. The application format should be typed on full scape paper (A-4 size) and forwarded to '**Officer Commanding Troops, HQ 41 Sub Area, PIN-908641, C/o 99 APO**'.
- (c) No application will be accepted in person by hand or through any representative. The application must be posted to the addressee under Registered Cover. This unit will not be responsible for any kind of postal delay.